

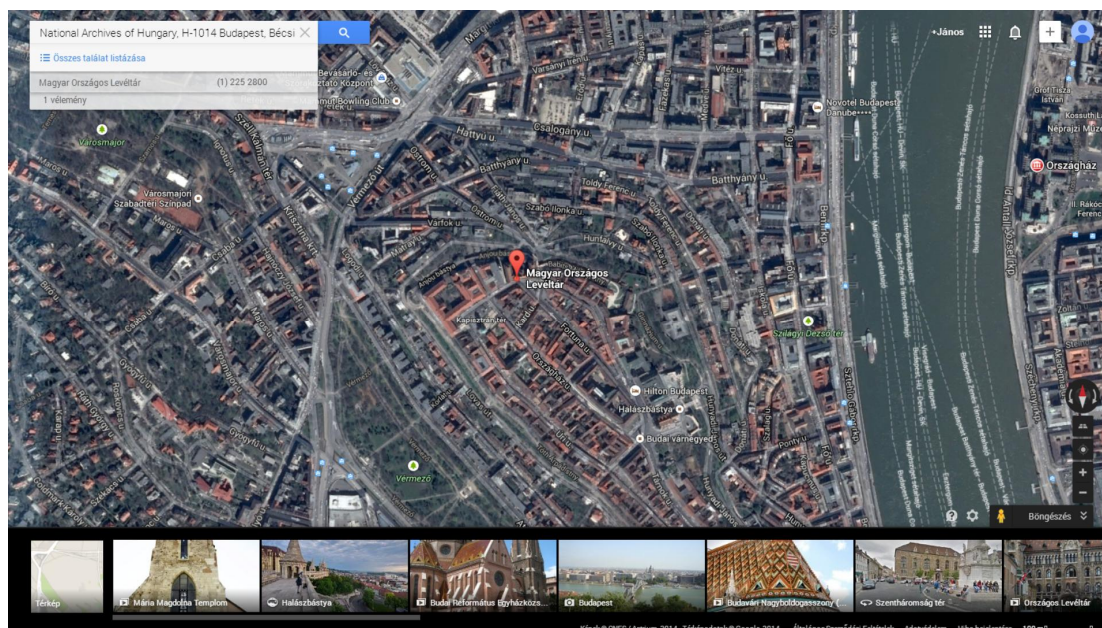
# E-ARK Project Final Conference, Budapest, 6th – 8th December, 2016

## Practical Information

### 1. Venue of the Event

**National Archives of Hungary, H-1014 Budapest, Bécsi kapu square 2-4.**

See <https://goo.gl/maps/ZfFTDj3yYHy> to reproduce map.



The **National Archives of Hungary** is located in the Castle Hill of Budapest, where the tradition and history comes to life. It can be easily accessed by metro, buses and taxis.

**By metro:** Line 2 (red) –At the Széll Kálmán Square or Deák Ferenc Square stop you can take buses (16, 16A) and get off at the Bécsi kapu tér station.

**By buses:** There is an extended network of buses. To find your way to the National Archives of Hungary by public transportation, please click [here](#)

**By taxi:** Taxis in Budapest are plentiful and inexpensive, they are working with flat rates. You can normally hail them anywhere at any time of the day, but you can also call for a taxi ([number of taxis](#)).

## 2. Registration

The reception and the registration of participants will take place at the Meeting's Venue (National Archives of Hungary) on site.

In order to access the main entrance of the building, please bring with you your passport which proves your identity, and at the entrance the participant will take their name badges on the opening of the meeting.

Badges will be distributed on Tuesday, 6<sup>th</sup> December, on Wednesday, 7<sup>th</sup> December and on Thursday, 8<sup>th</sup> December, from 08.30 a.m.

## 3. Dinner

Gala dinner will be held in Orpeum restaurant in the city center at Tuesday the 6<sup>th</sup> December at 7:30 PM. The address is 1073 Budapest, Erzsébet körút. 43-49. Please ensure that you have booked your place on Eventbrite at <https://eark-dinner.eventbrite.co.uk> before you come to the Conference.

## 4. Travel documents

EU citizens, as well as citizens of Switzerland, Iceland, Liechtenstein and Norway may travel to Hungary with their national identity card or passport. Nationals from other countries need a valid passport to enter the country, and in some cases a visa is also required.

For further information visit <http://konzulizsolgalat.kormany.hu/en>, [http://ec.europa.eu/dgs/home-affairs/what-we-do/policies/borders-and-visas/visa-policy/index\\_en.htm](http://ec.europa.eu/dgs/home-affairs/what-we-do/policies/borders-and-visas/visa-policy/index_en.htm).

## 5. Arriving at Budapest Liszt Ferenc International Airport

[Budapest Airport](#) is located 21 km southeast of the city and reachable with bus routes, suburban railway system and taxis.

### [Metro, suburban railway, bus and taxi](#)

Tickets for metro and suburban railway should be bought and validated before boarding trains. Bus tickets sold on board with extra cost.

From 4:00 a.m. to 11:00 p.m., bus number 200E commutes between Terminal 2 and the Kőbánya-Kispest metro terminal (metro line M3), via the Ferihegy train station (trains to the Nyugati railway station in Budapest).

From the Kőbánya-Kispest metro terminal, passengers can take the M3 metro towards Újpest Központ to reach the city center. It is possible to change to metro lines M1 and M2 at the Deák Ferenc tér stop in the inner city.

### [Taxi](#)

Főtaxi, the taxi company with the longest traditions (founded 1913) in Hungary transports passengers between the terminals and Budapest.

From 1 September 2013 a new Taxi Decree was introduced in Hungary regulating the price\* of the taxis at a fixed tariff of 280 HUF/Km (0.95 EUR/Km) in addition to the one-off basic fee of 450 HUF (1.50 EUR) and waiting fee. A ride to the city center should typically cost around 6500 HUF (22 EUR) depending on traffic conditions.

Taxi drivers speaking at least one foreign language, the cars are category 'A' and younger than five years. Most of cabs are equipped with a POS terminal, therefore credit cards are also accepted, but you have to tell your payment option when you make your reservation or before you get aboard. Reservations can be made in person at the Főtaxi booths located at

the exits at Terminals 2A and 2B. At the taxi rank in front of the stands, taxis are parking continuously waiting for passengers.

We highly recommend you to use the taxi service (Főtaxi – kiosk for order is next to the arrival entrance) because is the most comfortable and fast transportation option to get your hotel quickly.

## **6. Driving Licenses**

EU citizens, as well as citizens of Switzerland, Iceland, Liechtenstein and Norway may use their own national [Driving Licence](#), while citizens of other countries must have an international driving license together with their own valid national driving license.

## **7. Health and Safety**

EU citizens, as well as citizens of Switzerland, Iceland, Liechtenstein and Norway should be holders of the European Health Card (EHIC) or any other legal Community document issued by their social security agency. Citizens from other countries must consult their social security agency for relevant information.

## **8. General Information**

### **Language**

Hungarian is the official languages of Hungary. English is sort of spoken but our citizens are very helpful.

### **Local Time**

Hungary Time is UTC+1 (Central European Time Zone - from late October till late March Hungary participates in the Western European winter time schedule).

### **Climate and Weather**

Hungary has a Mediterranean climate with plenty of sunshine. In the winter time the climate is cold (daytime between 4°C – -4°C), with some rain/snow.

### **Opening hours**

Opening hours for Cafes and restaurants vary. There are many options from early morning till late at night.

Shops are normally open from Mondays to Sunday 6:00 - 21:00. Department stores are open daily 6:00 – 20:00, shopping centres 10:00 – 21:00. In some tourist areas shops remain open on Sundays and public holidays as well.

### **Currency**

The currency of Hungary is the Forint, but most of shops are accept Euros to.

### **Currency Exchange**

Foreign currency may be exchanged for forint at the banks, at exchange bureaus located in the city centre and at the airport.

### **Banks, ATMs and Credit Cards**

Banks are open 8:00 – 17:00 on Monday, Tuesday to Thursday 8:00 – 16:00 and 8:00 – 15:00 on Friday.

Almost all banks in Hungary have automatic teller machines (ATMs). All major credit cards are accepted almost everywhere.

### **Power supply**

The power supply in Hungary is 220 V AC at 50 Hz. You may require an adaptor for the round two-pin sockets.

### **Useful numbers**

Dial Code for Hungary: +36

**Emergency:** Call 112, the EU-wide emergency number for police, fire and ambulance. Alternatively call:

Police: 107

Ambulance Service: 104

Fire Service: 105

### **Budapest Guide**

Practical information and tips for moving around Budapest, starting upon arrival at the airport, can be found at the city's official visitors' guide at the Budapest tourism kiosk. It also includes a «must do» list of things to see and experience during your stay in Budapest.

The website [www.gotohungary.com](http://www.gotohungary.com) is the official travel guide to Hungary. Here you may find up-to-date information about where to go, what to see and what to do in order to fully enjoy yourself while travelling in Hungary.

## **9. Contact Persons**

### **Organising Committee**

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